



### **Job Title – Management Accountant**

**Date:** 24/05/2021

**Salary Band:** up to £40,000 per annum

**Location:** Newport, Shropshire

**Duration:** Permanent

**Hours:** 8am – 5pm Monday - Friday

**Line Manager:** Financial Controller

**Direct Reports:** n/a

### **Scope of role**

The successful candidate will provide assistance to the finance team by maintaining management information records and ensuring that they are kept up to date, accurate and complete. The role will establish financial procedures when necessary and will support the international offices with all management accounts.

### **Responsibilities**

- Preparation of UK management accounts for inclusion in group consolidation
- Review, challenge and reconciliation of daily/weekly margin reports
- Reconciliation of intercompany balances and loan accounts, together with monthly control accounts
- Preparation and submission of monthly VAT returns
- Reconciliation of payroll and tax accounts
- Working with Sales Admin & Process Manager to continuously improve and streamline the accounting system and its interaction with other areas of the business
- Assist with process reviews to ensure appropriate internal controls are implemented and adhered to across the group
- Assist where necessary with the accounting operations of subsidiary companies, transaction-processing operations, and policies and procedures
- Assisting during annual audits
- Mentoring and training of junior team members
- Ad hoc projects within the team

### **Requirements**

- CIMA Qualified with a minimum of 3 years' experience working in a similar role
- Highly proficient user of Microsoft Excel (Reporting functions as well as formulas)
- Demonstrate a strong focus on process improvement and controls
- Excellent attention to details and able to work to strict deadlines
- Be a strong team player with excellent communication skills

## Desired experience but not essential

- Experience in Sage X3 would be desirable however not essential
- Experience of implementing and improving ERP systems
- Have a Bachelor in Accounting degree or AAT qualification

## Who we are

Jupiter Group are one of fastest growing and exciting businesses within the fresh produce industry. The company have customers and suppliers across the world with ambitious plans for growth.

Privately owned with continually strong financial performance, Jupiter are looking for a Management Accountant to join the company.

Growing product in four continents, the company have invested in growing partnerships which lead the world as a supply chain model within fresh produce.

The company are continually investing in leading technology and are working with great success towards a totally paperless working environment.

A positive company culture and values are extremely important and must be upheld by any applicant.

As a fast paced international business who are continually growing and developing, we nurture a culture of self-motivated, hardworking and honest individuals.

We have clear company values that we encourage our people to live by. It is important that applicants can uphold these values.

- **Integrity** - act with good character, ethics and morals
- **Trust** - build your relationships on trust
- **Openness** - talk straight, communicate well, and be open to new ideas
- **Respect and patience** - be tolerant, good natured and understanding
- **To help others** - make a difference to others lives in a positive way
- **Work hard and enjoy life** - contribute and enjoy your role
- **Recognise success** - when praise is due say 'well done'
- **Continual improvement** - always strive to do a better job

## Benefits

- 21 days holiday + Bank Holidays
- Performance Related Pay Incentive Scheme
- Role relevant training
- Franklin Covey training
- Relaxed Dress Code
- Relaxed Multi Cultural environment
- Walking distance to local amenities
- Informative staff app with localised benefits
- Full domestic kitchen on site for all employees to use
- Annual group wide social event

**NOTICE:** please refer to the **Data Privacy Statement** on our website footer at [www.jupitermarketingltd.com](http://www.jupitermarketingltd.com) to access information on how we will process, store and delete your personal data should you apply for a position within the Jupiter Group.

**PLEASE NOTE: We request two reference contacts with your application for this role. If you do not wish for referees to be contacted prior to a job being offered, you must clearly indicate this within your application.**